

**Board of Education Special Regular Meeting
January 09, 2014
5:30 P.M.
Zanesville City Schools
Administrative Center Board Room
160 N. Fourth Street
Zanesville, Ohio**

Board of Education Members:

*Brian Swope, President
Scott Bunting, Vice President
Lee Eppley
Vicky French
Janet Stewart*



*Terry Martin, Superintendent
Jolene Carter, Treasurer*

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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C. ROLL CALL – Jolene Carter

_____ Bunting _____ Eppley _____ French _____ Stewart _____ Swope

D. INTRODUCTION OF GUEST

Presentation of 2nd Quarter GOOD Awards

Asher Wolford	John McIntire Elementary
Sienna Contraras	John McIntire Elementary
Jack Tysinger	John McIntire Elementary
Skylar Flowers	John McIntire Elementary
Chyanne Newell	John McIntire Elementary
Tim Kinney	National Road Elementary
Abbigail Edwards	National Road Elementary
Caleb Parr	National Road Elementary
Derek Wallace	Zane Grey Elementary
Paige Barnett	Zane Grey Elementary
Allyanne Mayle	Zane Grey Elementary
Kiaunna Goins	Zane Grey Elementary

Libby Dolen Gifted Award

Mark Ulbrich, Principal.....Principal, Zanesville High School

E. ZEA PRESENTATIONS/COMMENTS

F. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education special meeting on December 2, 2013 and December 11, 2013 and the regular meeting On December 17, 2013.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ French _____ Stewart _____ Swope

G. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Jolene Carter

BE IT RESOLVED, to approve the following recommendations:

1. December Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

2. Reconciliations

Approve the following reconciliations for December:

- General
- Payroll

3. Account Closing Authorization

Approve the closing of the money market account currently held with Century National Bank.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ French _____ Stewart _____ Swope _____ Bunting

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Salary Adjustments – Certificated

Approve the following personnel to be granted salary adjustments effective with the current contract year, for second semester only. Reason for the adjustment is due to having completed requirements for a new classification on the salary schedule by virtue of additional study.

Adam Dollings	MA+30
Shannon Geus	MA+15
Sabrina Penrose	MA+15
Brooke Ripple	MA+15

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Stewart _____ Swope _____ Bunting _____ Eppley

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

2. Employment – Certificated

Approve the following certificated personnel for the 2013-2014 school year pending appropriate certification requirements and background checks.

Kellye Krebs-Donaldson – Intervention Specialist at Zane Grey Elementary

Experience: 2 **College:** Ohio University (BA+139)
Effective Date: 1/6/2014 **Amount:** \$18,095.83 (97 days)

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ French

3. Technology Interns

Approve the following technology interns, as and when needed, pending appropriate certification and background checks for the 2013-2014 school year.

Technology Interns			
Austin Rutter			

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ French _____ Stewart

4. Unpaid Leaves of Absence

Approve the following personnel for unpaid leaves of absence:

Name		Total Days
Louis Joseph	September 17 th & 18 th	2 days
Christina Marple	September 11 th & 12 th	2 days

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ French _____ Stewart _____ Swope

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

5. Employment – Substitutes

Approve the following substitute teachers, as and when needed, pending appropriate certification and background checks for the 2013-2014 school year.

Substitute Teachers			
Andrew Johnson			

Approve the following substitute custodian, as and when needed, pending appropriate certification and background checks for the 2013-2014 school year.

Substitute Custodian			
Mark A. Wilson			

Approve the following substitute bus drivers, as and when needed, pending appropriate certification and background checks for the 2013-2014 school year.

Substitute Bus Drivers			
Mike Harmon	Crystal Williams		

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ French

6. Attendance at Meetings/Events

Approval be granted for the following individuals to attend professional meetings:

Employee Name	Absence Reason	Type	Date
Armstrong, Joan	Course of Study	1 day	12/10/2013
Armstrong, Joan	Course of Study	1 day	12/17/2013
Aronhalt, Madge	Course of Study	1 day	12/17/2013
Bainter, Jodi	Course of Study	1 day	12/10/2013
Bainter, Jodi	Course of Study	1 day	12/17/2013
Bainter, Jodi	MCP PD Sessions	2 days	12/5/2013
Baker, James	RttT-Regular Education	1/2 day	12/5/2013
Baldwin, Eric	Field Trip	1 day	12/4/2013
Baldwin, Kristie	Course of Study	1 day	12/13/2013
Ball, Deborah	Ohio Literacy Conference	2 days	12/9/2013

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

Attendance at Meetings/Events (continued)

Employee Name	Absence Reason	Type	Date
Ball, Deborah	Reading Recovery Meeting	1 day	12/5/2013
Casapini, Cynthia	Content Literacy	1/2 day	12/5/2013
Casapini, Cynthia	Field Trip	1 day	12/4/2013
Cottrill, Kacey	RttT-Regular Education	1 day	12/4/2013
Cultice, Trudy	Literacy Collaberation	1 day	12/3/2013
Cultice, Trudy	Literacy Collaberation	1 day	12/17/2013
Deavers, Stacie	Cluster Training - Reg. Education	1 day	12/3/2013
Deavers, Stacie	RttT-Regular Education	1/2 day	12/5/2013
Denton, Molly	Course of Study	1 day	12/10/2013
Denton, Molly	Course of Study	1 day	12/17/2013
Denton, Molly	Field Trip	1 day	12/4/2013
Dodge, Stephen	Course of Study	1 day	12/10/2013
Dodge, Stephen	Course of Study	1 day	12/17/2013
Dodge, Stephen	Field Trip	1 day	12/4/2013
Dunn, Laura	Field Trip	1 day	12/4/2013
Foreman, Steven	RttT-Regular Education	1 day	12/4/2013
Gantzer, Sarah	Course of Study	1 day	12/13/2013
Grandstaff, Chad	Athletics	1 day	12/6/2013
Gray, Christine	Course of Study	1 day	12/13/2013
Green, Don	Power School Training	1 day	12/18/2013
Hansgen, Stephanie	RttT-Regular Education	1/2 day	12/5/2013
Harris, Tamara	Field Trip	1 day	12/19/2013
Heagen, James	Athletics	1 day	12/6/2013
Heins, Katherin	Ohio Literacy Conference	2 days	12/9/2013
Heins, Katherin	Reading Recovery Meeting	1/2 day	12/5/2013
Hickman, Beth	Course of Study	1 day	12/13/2013
Jackson, Chad	Athletics	1 day	12/6/2013
Jordan, Michelle	RttT-Regular Education	1 day	12/4/2013
Karling, Allison	Reading Recovery Meeting	1 day	12/12/2013
Karling, Allison	Reading Recovery Meeting	1 day	12/13/2013
Karling, Allison	Reading Recovery Meeting	1 day	12/16/2013
Kessing, Rosemary	Literacy Collaberation	1 day	12/10/2013
Kessing, Rosemary	Literacy Collaberation	1/2 day	12/12/2013
Krause, Heather	RttT-Regular Education	1 day	12/4/2013

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

Attendance at Meetings/Events (continued)

Employee Name	Absence Reason	Type	Date
Kuchan, Julianne	Course of Study	1 day	12/10/2013
Kuchan, Julianne	Course of Study	1 day	12/17/2013
Lacy-Farmer, Kimberly	RttT-Regular Education	1 day	12/4/2013
Lang, Michael	RttT-Regular Education	1/2 day	12/5/2013
Lasure, Nancy	Misc Conference - Reg. Ed.	1 day	12/3/2013
Lawless, Jeffrey	Misc Conference - Reg. Ed.	1 day	12/17/2013
Lawn, Wilma	Misc Conference - Reg. Ed.	1 day	12/5/2013
Lee, Margie	Power School Training	1 day	12/5/2013
Lee, Margie	Power School Training	1 day	12/12/2013
Lee, Margie	Power School Training	1 day	12/18/2013
Lowe, Wendy	Course of Study	1 day	12/10/2013
Lowe, Wendy	Course of Study	1 day	12/17/2013
Lyon, Linda	Reading Recovery Meeting	1/2 day	12/5/2013
Martin, Flora	RttT-Regular Education	1 day	12/4/2013
McGee, Hillary	Course of Study	1 day	12/10/2013
McGee, Hillary	Course of Study	1 day	12/17/2013
McPherson, Shelley	Literacy Collaberation	1/2 day	12/12/2013
Meaige, Tamara	RttT-Regular Education	1/2 day	12/5/2013
Mercer, Matthew	RttT-Regular Education	1/2 day	12/5/2013
Metz, Catherine	Ohio Literacy Conference	2 days	12/9/2013
Miller, Chris	Misc Conference - Reg. Ed.	4 days	12/3/2013
Mohler, Stacey	Literacy Collaberation	1/2 day	12/12/2013
Neal, Michelle	RttT-Regular Education	1/2 day	12/5/2013
Nelson, Melissa	Literacy Collaberation	1 day	12/3/2013
Nelson, Melissa	Literacy Collaberation	1 day	12/17/2013
Nelson, Melissa	Reading Recovery Meeting	1/2 day	12/5/2013
Neptune, Tara	Literacy Collaberation	1 day	12/3/2013
Neptune, Tara	Literacy Collaberation	1 day	12/17/2013
Newton, Mary	Course of Study	1 day	12/13/2013
Nichols, Michelle	Cluster Training - Reg. Education	1 day	12/3/2013
Nichols, Michelle	Misc Conference - Reg. Ed.	1 day	12/6/2013
Nichols, Michelle	Misc Conference - Reg. Ed.	1 day	12/13/2013
Norris, Holly	Reading Recovery Meeting	1/2 day	12/5/2013
Norris, Timothy	Cluster Training - Reg. Education	1 day	12/3/2013

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

Attendance at Meetings/Events (continued)

Employee Name	Absence Reason	Type	Date
Olney, Lisa	Literacy Collaboration	1 day	12/10/2013
Olney, Lisa	RttT-Regular Education	1/2 day	12/5/2013
Omen, Erin	RttT-Regular Education	1 day	12/4/2013
O’Neal, Letitia	RttT-Regular Education	1 day	12/4/2013
Pennington, Rhonda	Field Trip	1 day	12/4/2013
Phillips, Linda	RttT-Regular Education	1 day	12/4/2013
Reynolds, Inzie	Misc Conference - Reg. Ed.	1 day	12/3/2013
Riggle, Jodi	Cluster Training - Reg. Education	1 day	12/3/2013
Schmitt, Colby	Misc Conference - Reg. Ed.	1 day	12/11/2013
Sims, Stacy	Entry Year	1 day	12/3/2013
Smith, Jason	RttT-Regular Education	1/2 day	12/5/2013
Stafford, Roberta	RttT-Regular Education	1/2 day	12/5/2013
Steil, Edith	Cluster Training - Reg. Education	1 day	12/3/2013
Steil, Edith	RttT-Regular Education	1 day	12/4/2013
Stewart, William	Field Trip	1 day	12/17/2013
Stewart, William	Prof Development	1 day	12/6/2013
Tolley, Judy	Cluster Training - Reg. Education	1 day	12/3/2013
Tolley, Judy	RttT-Regular Education	1/2 day	12/5/2013
Tom, Becky	Misc Conference - Reg. Ed.	1 day	12/3/2013
Tysinger, Jeffrey	Athletics	1 day	12/6/2013
Tyson, Samantha	RttT-Regular Education	1/2 day	12/5/2013
Waite, Mindy	Field Trip	2 days	12/11/2013
Walker, Marla	Course of Study	1 day	12/13/2013
Ward, Heather	Entry Year	1 day	12/3/2013
Witucky, Megan	Literacy Collaboration	1/2 day	12/12/2013
Zienta, Brenda	Misc Conference - Reg. Ed.	1/2 day	12/19/2013
Zorne, Doug	RttT-Regular Education	1/2 day	12/5/2013

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ French _____ Stewart

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
BUSINESS RECOMMENDATIONS**

BE IT RESOLVED, to approve the following business recommendations:

7. Hourly Rate Increase

Approve an increase in hourly rates for the following positions due to the State of Ohio minimum wage increase, effective January 1, 2014.

	Old Rate of Pay	New Rate of Pay
Substitute Aides	\$7.85/hour	\$7.95/hour
Tech Interns	\$7.85/hour	\$7.95/hour

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ French _____ Stewart

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
OTHER RECOMMENDATIONS**

I. REPORT/DISCUSSION ITEMS

- Steve Foreman – RttT Update

J. CLOSING COMMENTS

K. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

K. EXECUTIVE SESSION (continued)

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
 - _____ to consider the investigation of charges or complaints of employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _____ matters required by federal law or state statutes to be confidential
- _____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ French _____ Stewart _____ Swope

L. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ French _____ Stewart _____ Swope _____ Bunting